



## The University of Toledo Foundation Database Programmer/Analyst

### *The University of Toledo Foundation*

The University of Toledo Foundation, an independent 501(c)3 organization, exists for the sole purpose of supporting The University of Toledo. The Foundation is the official gift-receiving and fund-management organization for the University. Our purpose is to support the University's broad educational mission by receiving, managing, and distributing generous gifts to benefit students and enhance faculty and program efforts. The Foundation includes the Development, Alumni Relations and Special Event functions. Through its subsidiary, the UT Real Estate Corp., the Foundation also manages off campus real estate matters for the University.

The UT Foundation embraces the mission of The University of Toledo by aspiring to be a forward-thinking, philanthropic organization, providing impactful financial support and engagement opportunities for transformation throughout the University community.

### *Database Programmer/Analyst*

The Database Programmer/Analyst works with the user community to produce comprehensive and accurate reports and assists the Director of Information Systems in troubleshooting and administrating corporate servers.

**Requirements:** Associate's Degree in computer technology or related field (Bachelor's preferred), 5 years related experience, experience in configuring hardware and software and analyzing problems. SQL and .NET programming knowledge preferred. Must have a general understanding of web application development and database concepts.

### *Performance Standards*

- Passion for the institution's mission, traditions and long-term success. Consistently demonstrate the mission, vision and values of UTF and the University.
  - Our RITE Values – Respect, Integrity, Transparency & Teamwork, and Excellence.
- Outstanding communication skills. Must be able to develop interpersonal relationships with multiple constituents.
- Outstanding organizational skills that ensure timely and accurate completion of work products.
- Integrity, impeccable ethics, initiative, enthusiasm, confidentiality, and the ability to establish trust and credibility.
- Demonstrate commitment and ability to:
  - Provide quality customer service.
  - Plan, organize and remain accountable for actions.
  - Problem solve utilizing critical thinking skills.
  - Function in a confidential manner.
  - Collaborate with other staff.

### *To Apply*

Interested candidates should submit a cover letter, resume, and the names and contact information of three professional references to [UTFJobs@UToledo.edu](mailto:UTFJobs@UToledo.edu). **Submissions must be received by August 17, 2018.**